

Mayor and Council
Meeting Minutes for
April 9, 2002

Pledge

Roll Call:

Mr. Harrington, Mr. Fitez, Mrs. Greenfield, Mr. Stull, Mr. Castle, Mr. Bell and Mayor Jones

Approval of minutes for February 26th & February 12th, 2002

Motion by Walt Stull

Second by Jim Fitez

Mayor:

Dave Dunn:

Emergency Drought Restrictions-The Governor has declared a Drought Emergency in Central Maryland. Restrictions apply to non-commercial water use only. Businesses are required to reduce their consumption by 10%. Details regarding the restrictions have been provided to Council and copies are available to citizens.

Mayor:

ARRO Engineer Study - BNR

Approval will wait until funding source for study is identified.

Easement of Cooper Property

Old Potomac Edison Right of Way

Concerns the Biser Property

Staff Reports

Geri Reynolds

Skateboard park has one more issue remaining with the county.

Pool renovations - opening bids tonight

Potomac River Awareness Day - May 18th, 2002

Easter Egg Hunt - Successful

Little League has asked city to facilitate grant for POS at the Little League field.

We have received proposal from ARRO concerning West End Park concept plan.

Empty Bowls Banquet is tomorrow night 6:00 pm at Brunswick High School.

Dave Dunn

Dave for Justin

Justin on vacation
See attached report.

Chief

Law Enforcement Torch Run for Special Olympics

Frederick Co. Liquor revoked "My Cousin's Pub" Liquor license - permanent revocation.

Fines have doubled
Violent Crimes almost non-existent
One of safest communities in Maryland

Kevin

Began reading water meters
Two taps for DVL
Painting guardrails
Repaired leak along river
Installed 18 new parking meters

Brent

Can we have tree service look at tree on "A" street?
Allegheny Power states cost at \$10,000
Lets get estimate with Allegheny just covering wires

Water/Waste Water Report

Jim Castle

What do levels on river look like?

Kevin

Ok - The level is back up with recent rain.

Committee Reports

Jim Fitez - None
Debbie - None
Walt - Campground has opened, in process of hiring caretaker.

Jim Castle

Arts & Entertainment district presented to County Commissioners, who voted in favor 4-1.
Contacted banks recently concerning anticipated bank vacancy.
April 27th Community Pride Day dumpsters at public works

Brent

None

Citizens Forum

Ellis Burriss - Souder Rd

Need parking enforcement downtown appreciate Police Dept work.

Souder Road speeding is better

Thursday at 10:15 rally for Sue Hecht at Square Corner Park

Bill Woullard

Voted for annexation w/o controls

Not satisfied with annexation right-of-ways

Water storage insufficient with new homes

Bid Openings

Lawn Service

Mayor

Special meeting next Tuesday to award contract on lawn service.

Brent - Lawnscape - \$34,250

Walt - Cotton's W.V. - \$32,995

Jim - Lawn Sharks - \$27,930

M&M of Frederick - \$35,350

S&S Lawn Care - \$56,862

Committee to evaluate bids - (Brent Bell, Dave Dunn, James Castle and Kevin Brawner)

Pool Renovations - Bids committee to evaluate bids is comprised of Brent Bell, Debbie Greenfield, Walt Stull and Dave Dunn

Building Systems - Hagerstown - \$62,200

L E Construction - Thurmont - \$53,560 \$17,500 Alt bid

Mayor

Joe Moss will sit with committee for pool

Mayor

Consider lowest and best bid

Grader -

Brent, Dave ?

Wayne Shankle - \$516.00

Dave Dunn

Michele Mills - Draper & McGinley
Motion to change firms with Michelle
Motion by Walt Stull
Second by Debbie Greenfield
Passed 6-0

Kevin

Water tap - sufficient pressure
Rivers Edge Properties

Mayor

Are they aware of new charges?

Motion by Walt Stull
Second by Jim Fitez
Approved 6-0

Dave Dunn

Structural analyses of reservoir wall
Must be done before dome can be placed.

Joe Moss

Reservoir will need to be drained, will be out of service for a day or two. Good opportunity to clean reservoir and replace some valves.

Need someone to remove cover.

Kevin

Everything needs to go perfectly.

Brent

Did we use crane last time?

Kevin

No, there was no cover last time. Has not been cleaned since 1989 when cover was put on.

Mayor

If it is not a structurally possible plan, we need a Plan B.

Motion to proceed with analysis

Motion by Jim Fitez
Second by Jim Castle
Approved 6-0

Chief

Water restriction violations - Warning first, then fine of \$1000 or 6 months in jail.

Traffic Control Request

Intersection of Cummings Dr & Wintergreen Lane

Chief

Only 2 accidents in the last five years. We recommend no change to yellow lines.

Mr. Brent Sigler - Cummings Drive

Parking problem with ball games, etc.

Parking extends too far and will interfere with my driveway

Marvin Myers - how about other intersections in that area?

Rick Weldon - was ball game going on when Chief did evaluation?

Chief - No, we can increase enforcement

Mayor

Need uniform approach to yellow lines. Everyone will have requests for us to address.

Motion to deny request.

Motion by Jim Fitez

Second by Jim Castle

Approved 6-0

Traffic Control Request

Removal of handicap sign

Dave

Priority One, Inc. -

Safety issues of procedures and equipment certification could reduce LGIT & IWIF payments.

Eddie Bell - Priority One, Inc.

Develop manual with 30 sections

Training classes:

Confined space

Blood borne pathogens

Hazardous communication

Hearing conservation

Fire protection

Audits every 6 months with pictures

Inspection of overhead cranes annually

James Castle

Are 15 person training classes enough?

Eddie Bell

That can be modified for size of classes

Brent

Do you sell equipment?

Eddie Bell

No

Kevin

Are classes certified through MDE?

Eddie Bell

Yes

Brent

How many classes per year?

Eddie Bell

There are 5 classes. Have spoke with Bryan regarding new employee orientation.

Mayor

Service company only?

Eddie Bell

Yes

Walt

Provide equipment for training?

Eddie Bell

Prefer using city's equipment.

Dave

Unbudgeted expense for FY02. We have reserves in General and Enterprise funds that can be used.

Motion by Brent to authorize but bid out.

Second by Jim Castle

Walt

Time frame?

Approve 6-0

Waiver Request -

Road frontage waiver for lots 7 & 8 of SCOB Park Section II.

Dave - Reads Justin's letter.

Planning commission held public meeting on April 8th to review request.

Commission voted 4-1 to deny waiver.

Ken Calabrese -

Situation of interpretation of Zoning Code for "Road Frontage"

Mayor

Several issues - Combining lots 7 & 8 is not before council.

Issue tonight - Road frontage waiver.

Zoning Ordinance - permit will not be issued unless road frontage on roadway.

Several factors when granting waiver: access by emergency vehicles - unfavorable

Ken Calabrese -

Our position is we do have road frontage.

Mayor

Frontage definition - length of front property line of lot.

Walt

Debate is "Does it require complete roadway contact with entire front of property?"

Jim Castle

Conflicting language. If we grant one, how about other requests?

Walt

Mr. Gladstone and Mayor told me they couldn't remember previous frontage waiver.

Brent

Problem with extending with street?

Ken Calabrese

Too expensive.

Jim Castle

Joe, what is your interpretation of frontage?

Joe

I asked Justin how much frontage there is?

Walt

Richard Parks, ARRO stated approval should be denied to Planning Commission last night.

Connie Koenig -

Definition - "the length" of frontage means entire length, not "a length".

Jim Castle

My interpretation of section (a) states M&C can judge distance of lot to road, if entire length is required why this section.

Mayor

Not comfortable with non-planners making interpretation.

Connie Koenig -

Issue before M&C is if waiver granted? One consideration is fire & rescue.

Joe Harrington

"When is enough enough?" It is 10' tonight, 6', 4" tomorrow.

Mayor - 3 opinions

Deny, approve, or table it.

Motion to table - Walt

with 30 days time limit, first meeting in May.

Second by Jim Castle

Brent

Didn't Fire & Rescue want full road coverage?

Walt

Yes

Jim Castle

Motion to approve POS for ballfield

Mayor

Save for special meeting next week.

Walt motion to adjourn

Adjournment 9:00 p.m.

Witness: _____
City Administrator

Approved By: _____
Mayor

Prepared By: Dianne Fleming